Request for Expression of Interest
Consulting Services - Firm Selection

Development of a Web-based Information Management System (IMS) for the Department of the Environment and the Forest Department

The Government of Belize with the assistance of the World Bank is implementing the project entitled “Management and Protection of Key Biodiversity Areas in Belize” (KBA with Grant funding from the Global Environment Facility “GEF” and has appointed the Ministry of Agriculture, Fisheries, Forestry, the Environment and Sustainable Development (MAFFESD) for the overall implementation of the Project with the fiduciary support provided by the Protected Areas Conservation Trust (PACT). The Government of Belize intends to apply part of the proceeds of this grant to payments under the contract for the Consultancy.

The indicative period for the consultancy to be completed is twenty (20) months.

KBA hereby invites eligible consulting firms (“Consultants”) to indicate their interest in providing the services. Interested consultants must provide information indicating that they have the required qualifications and relevant experience to perform the services. The shortlisting criteria for the Firm are:

1. Demonstrate the successful completion of three (3) similar assignment;
2. Demonstrate experience in data based design within the last five years (minimum 3 assignments);
3. Demonstrate works done in system architecture within the last 5 years (minimum 3 assignments);
4. Demonstrate works done in MIS programming within the last five (5) years (minimum 3 assignments);

The attention of interested Firms is drawn to paragraph 1.9 of the World Bank’s Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers January 2011, revised July 2014 (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest, and the Ministry of Agriculture, Forestry, Fisheries, the Environment, Sustainable Development and Climate Change policy on “Employment of Public officers as consultants.”

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

A consulting firm will be selected in accordance with the Quality and Cost Based Selection (QCBS) Method (QCBS) set out in the Consultant Guidelines.

Firms seeking clarification to the Request for Expressions of Interest should send an email to andrea@pactbelize.org. Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by Tuesday May 16, 2017 to:
The sealed envelope containing the Expression of Interest must include the name and address of the applicant and should be clearly marked:

“Consultancy for the Development of a Web-Based Information Management System (IMS) for the Department of the Environment and the Forest Department”

MCCAP shall not be bound to defray any costs incurred by applicants in preparing and submitting statements of capability.